

Dear Parents,

Greetings from Excel International School!

With great joy and a sense of pride, we welcome everyone to a brand-new academic session. We are beyond ready to provide a secure learning community to foster your child's educational pursuit.

The AY 2023-2024 is days away, and we are most excited to have the children back on campus. For our existing students, we hope you enjoyed your break and are ready to reach for the stars. And for our new joiners, thank you for coming to this citadel of learning.

### **Meet our new Principal**

As Excel International School heads into the secondary domain, we are proud to welcome **Mr. Leonard Murphy** as our new **Principal**. **Mr. Murphy** comes with a wealth of knowledge and vast experience in leading reputed schools in the UAE's private sector as well as the public sector. **Ms. Agnes Nathaniel** will remain the **Head Teacher of the school** and will continue leading EIS in the exceptional manner that she has done over the years.

Mr. Murphy will work closely with Ms. Agnes and the senior leadership team to manage the strategic growth of the school and its affiliation with the UK International Boards, while carefully leading the day-to-day operations on the campus to further build the EIS reputation in the Al Ain community.

Mr. Leonard Murphy will also function as the Chief Academic Officer of the AJ Group of Schools, the parent group of our school, to ensure incorporating and sharing of best practices and to raise standards at all levels.

### **Welcome to our New Staff Members**

**Ms Linu Jasly** is one of our new English Teachers, holding a master's degree in English and Philosophy with extensive years of English teaching experience.

**Mr Chinnathambi Shanthini** is another addition to the English Department. A former English educator in the Maldives for more than six years, he has a master's degree in English and a degree in Education.

**Mr Ali Maher Hawash Elzaniny** brings his Arabic and Islamic Studies expertise to EIS. He has a bachelor's degree in Arabic and a diploma in Education with over 15 years of teaching experience.

**Ms Annal Thambavani** is our new Social Studies teacher. She has ten years of teaching experience, six years of which are at an International Cambridge School. She has a bachelor's degree in Education and History. She is proficient in expanses of Social Studies and currently pursuing her master's degree in Education.

**Ms. Ateeqa Bkhaitan Mufreh Ali Al Ahababi** has been appointed as the new Assistant Teacher. A qualified Emirati holding a bachelor's degree in GIS and is now set to begin her career at EIS.

**Mr Muhammad Anwar Ul Haq** is joining us as a Computer Studies teacher. He is a licensed UAE educator with thirteen 13 years of ICT teaching experience. He is well versed in various software applications and with computer networking systems. He has a master's degree in Computer Science from Mohi Ud Din University – Islamabad.

## School Reopening

The school will open for students on **Monday, 28.08.2023**. Please refer to the following reporting dates below:

First day of school	Grade Level	Timings
August 28, 2023 ( <b>Monday</b> )	Grades 1 to 8	7:45 AM - 10:30 AM
August 30, 2023 ( <b>Wednesday</b> )	Junior KG (KG1)	9:00 AM - 11:00 AM
August 31, 2023 ( <b>Thursday</b> )	Senior KG (KG2)	9:00 AM - 11:00 AM

## **Regular School Timings**

Grade Level	Mondays - Thursdays	Fridays
Grades 1 to 8	7:45 AM - 2:15 PM	7:45 AM - 10:45 AM
Junior KG (KG1)	8:45 AM - 1 PM	8:45 AM - 11:45 AM
Senior KG (KG2)	8:45 AM - 1 PM	

A detailed class timetable will be provided to the children by their class teachers on the 1<sup>st</sup> day itself together with other homeroom information.

To ensure readiness to welcome our students back to school, please make a note of the following important information:

- **Confirmation of Enrolment**

Complete your child's enrolment on or before **Monday, 28.08.2023**, by paying the **applicable 1st-month instalment fees**. The fee information and bank details are posted on our school website at [www.eisalain.com](http://www.eisalain.com).

**Fees Information:** <http://eisalain.com/admissions/fees>

**Modes of Payment:**

- In-school transactions: Cash, Card and Bank Cheque
- Bank Transfer: <http://eisalain.com/admissions/bank-account-details>

*In case of a change in school placement, please send an email to [sa@eisalain.com](mailto:sa@eisalain.com).*

- **School Drop Off and Pick Up Timings**

### **MORNING DROP OFF**

- ✓ **Gates will be closed and NO further entry** will be permitted for Grades 1 – 8 students arriving beyond 8 AM.
- ✓ **KG students must arrive before 8:45 AM** as gates will be closed by 9 AM.

### **AFTERNOON PICK UP**

Parents must be prompt when picking their child/children.

- ✓ The school gates will be kept open **only until 2:30 PM on Mondays - Thursdays and 12:30 PM on Fridays**. Due to unavoidable reasons, it regrets us to inform you that **students who are not picked up on time will have to wait outside the school**. To avoid this inconvenience, kindly make arrangements to pick your child up on time.

- **School Transport Service**

Parents interested in securing the service must sign the School Transport Application Form and School Transport Policy. Slots and service confirmation will be informed to parents by our Transport Coordinator,

Mr. Shaji, as some areas or routes are not covered by the school. You may conveniently apply for our transport service by filling out the [Transport Authorization Form](http://eisalain.com/for-parents/school-forms) online or visiting this link <http://eisalain.com/for-parents/school-forms>

- **School Books**

The school will issue the full set of textbooks, notebooks, stationeries together with the login credentials (username and passwords) for Online Resources to students **free of charge upon full payment of the September 2023 fees**. Any additional notebooks, stationeries, etc., can be purchased separately at an extra cost.

- **Uniform Sale**

The regular school and sports uniforms will be for sale at a cost. Schedule of the sale will be confirmed to you soon.

- **AY 2023-24 WOW (Week of Welcome)**

The first week of AY 2023 will kick off with a Week of Welcome!


The week will be packed with a wide range of events and activities for all EIS students, which will be conducted from 28th August to 1st September 2023.

- **Discovery Trails (KG – Grade 4) and Enquiry Trails (Grades 5 – 8)**

The **lesson outline (subject-wise)** for Term 1 – Week 1 is attached to this email. This weekly information includes concepts, tasks and activities that students will learn and undertake for the following week.

- **School Communication Channels**

Good communication between the school and the home is essential. We strive for clear and effective communications with our parents whether the matter is a concern, enquiry, complaint or suggestion. For orderly communication and prompt action, please direct them to the following channels:

	<b>Contact Information</b>
<ul style="list-style-type: none"> <li>• Front Office Reception</li> </ul>	Phone: 037805025 ext. 101 and 102
<ul style="list-style-type: none"> <li>• Student Registration &amp; Records</li> <li>• Notice of Leave &amp; Absences</li> <li>• Circulars, Weekly Discovery &amp; Enquiry Trails</li> </ul>	Student Affairs: <a href="mailto:sa@eisalain.com">sa@eisalain.com</a>
<ul style="list-style-type: none"> <li>• Fees information, enquiries and payment</li> <li>• Bank Transfer (Proof of Payment)</li> </ul>	Website: <a href="http://www.eisalain.com/admissions/fees">http://www.eisalain.com/admissions/fees</a> email: <a href="mailto:fees.eis@eisalain.com">fees.eis@eisalain.com</a>
<ul style="list-style-type: none"> <li>• Concerns, complaints &amp; suggestions</li> </ul>	 Click on the <b>Feedback Helpdesk</b> logo on our school website to report any complaint or concern.

Thank you for your attention and cooperation as we spur our students to be **'ready for life'**.

With warm regards,

Excel International School