

EISCIR-P01/31/08/2022

Dear Parents,

Greetings from Excel International School!

Summer is quickly winding down, and we are hopeful you all enjoyed the summer break; and are ready to return for an incredible year ahead. We have been preparing hard for the return of our students (Kindergarten and Grades 1-7) and can't wait to welcome them back to school on **Monday, 05.09.2022**.

Date	Kindergarten	Grades 1 to 7
5 th – 6 th Sept. 2022	8:45 AM to 10:30 AM	7:45 AM to 2:10 PM
7 th Sept. onwards	8:45 AM to 12:55 PM	

On behalf of the management, we extend our warmest and special welcome to our new families. We thank you for working together with us in supporting your child/children's journey at EIS.

At EIS, we are all about building positive school culture, setting high standards for teacher performance, increasing academic expectations for all students, and engaging the community, so our pupils will be ready to live out our "Ready for Life" school motto. We'll go to the utmost extreme in pursuit of excellence: to give our all, to travel as far as can be travelled, to do as much as can be done. This is what we promise to our learners and what we expect from each member of our community.

Children are at the heart of all we do. Each stage in the life of the EIS students will be an adventure. The spacious campus and specialist facilities coupled with the innovative elements of the **Discovery Forest, Curiosity Labs and Life Skills Training Tracks** will enrich the learning experience of our students.

We are committed to bringing together our dedicated staff, involved parents, and remarkable students to make EIS a wonderful and unique place as we embrace the challenges of the future; and continue to cherish traditions of the past.

Be reminded that the **school's inaugural event** has been moved to **Saturday, 03.09.2022 from 7:15 pm** onwards. The invite is attached along with the email. A green pass status on Al Hosn is a must to enter the campus.

Parents are encouraged to explore the campus outdoors. Visits to homerooms, labs and other facilities inside the building will be deferred until the Curriculum Evening.

Additionally, please find important information as we open the 2022-23 school year and help all families start the year off right!

1. Communication Channels

- **Front Office Landline:** 03 - 7805025
- **School Website:** www.eisalain.com
- **Contact Information:**

Fees queries: Look for Ms Donna or Ms Esraa (03 7805025 ext. 101 and 102)

Clinic related-concerns: clinic.eis@eisalain.com (03 7805025 ext. 109)

Student Affairs: sa@eisalain.com (03 7805025 ext. 106)

(Admissions, changes on student records (i.e., parent emails, mobile numbers, etc.), notification of absences/leaves), etc.

2. **First School Entry Requirements and Precautionary Measures**

A. PCR Test

- A 96-hour valid PCR Test is required for students **aged 12+ ONLY** to enter the campus. **The students can avail of a free PCR test** at any clinic, hospital or drive-through test centre. **Requirement:** Emirates ID or passport if Emirates ID has not yet been issued. Please send the negative PCR test result by email to clinic.eis@eisalain.com
- **Required for those who have Covid-19 symptoms** so they can return to in-class education after presenting a negative PCR test result and clearance of fever.
- For parents and visitors, a **green pass status on Al Hosn** must be presented to the guard on duty to access the premises.

B. **Masks are only required indoors.** However, removal of the same indoors will be allowed only for the following:

- Students in KG
- Students participating in sports and performing arts
- Students of Determination with a doctor's note confirming that student cannot wear a mask.

C. **Distance Learning** will be offered only for the following cases:

- **Positive Covid-19 test result**
- **Exhibits symptoms;** parent must provide sick leave letter from HAAD

3. **Welcome to our New EIS Staff**

Many new faces and competent staff have joined our EIS family this year!

Ms Esraa Hussein is our new Front Office Secretary (Arabic) in place of Ms Eman, who has left the UAE with her family to start anew. Any urgent queries, you can reach her at 03 – 7805025 ext. 101 or 102.

To bring rich and meaningful educational experiences to our students so they can reach their highest potential, **qualified teachers and HODs** have been added to our family. Details of the same are available in the letter that will be sent by class teachers.

4. **Books Collection and Uniforms Sale**

As informed earlier, books, stationeries, and online resources will be **free of charge for all enrolled students.**

You can collect the books and purchase the school uniforms starting **5th – 7th September 2022**. Please note that the 1st instalment fee receipt must be presented to our staff before book collection and uniform purchase.

Grade	Date	Day	Timings	Venue
KG to Grade 1	05/09/2022	Monday	4:30 pm – 8:30 pm	Excel International School
Grade 2 to 4	06/09/2022	Tuesday		
Grade 5 to 7	07/09/2022	Wednesday		

For further info on our school uniforms, see <http://eisalain.com/admissions/school-uniforms>

5. Drop Off and Pick Up

Students using their transport are expected to be punctual for their classes. All Grade 1 to 7 students (bus and own transport) must be in school at 7:45 AM for the morning assembly or circle time. Students are considered late if they arrive beyond 8 AM and absent if the 1st class period is missed.

KG students are expected to be in school throughout the day from 8:45 AM until 12:55 PM. Please be mindful of the staggering dismissal.

Gate No.	Grade	Dismissal Time
Gate 1 (OWN TRANSPORT)	Kindergarten	12:50 PM
	Grades 1 to 7 (GIRLS)	2:15 PM
	Grades 1 to 4 (BOYS)	2:15 PM
Gate 3	All School Bus Transport Children	12: 50 PM (KG) 2:15 PM (Grades 1-7)
	Grades 5 to 7 (BOYS) - own transport	2:15 PM

Remember that students (own transport) should not be on-campus unsupervised before or after school timings. They should not arrive earlier than 7:30 AM or be picked up later than 2:30 PM. The school will not be responsible for any untoward incident because of parents dropping off/ picking up their ward before or beyond the times mentioned.

Over the coming term, we will undertake a cycle of focused evaluation to clarify plans. As we take the school forward, we will recognize strengths and address areas where the school needs to improve. As part of this process, we will ask for parents' feedback through periodic online surveys and specific focus group discussions.

6. Other Key Procedures and Processes

- No money should be handed over to the bus staff or the class teacher. Any cash payments should be made only at the front office.
- The school office should be informed immediately of any change of address, telephone number and emergency contact number to keep the school database updated. An email to sa@eisalain.com can be sent.
- **For any leave exceeding three (3) days**, please seek prior permission from our principal. For any medical leave, please send a doctor's certificate by email to the clinic or student affairs. **Important: Any leave/absence that is NOT informed or notified to the school will be considered unexcused.**
- Please ensure that all school accounts are up-to-date and no fee dues are pending.

Further updates on school information will be conveyed in the upcoming circular and through social media channels.

We are immensely fortunate to have a high level of parental support and interest in EIS and want our students to enjoy their time on their new campus.

We wish you and our students a successful academic year ahead!

Kind regards,

Excel International School