

Dear Parent,

The Annual Day & KG Graduation Ceremony dubbed as Scintilla: A Ray of Hope, Magic and Dreams is nearing. You will be pleased to know that the preparations for the event on Friday, 12th May 2023, are underway. The participating students are working hard under their teacher's supervision to put up a memorable and successful show for their parents.

In lieu of the same, we humbly request everyone to do their part to ensure a smooth and orderly programme. Please be advised of the following important information.

- Reporting time for the participants on 12th May is at **6:15 PM** at the venue. Those students using the school transport will be picked up accordingly. There will be **NO** drop-off service after the event.
- Participants should come dressed according to the instructions sent earlier to each group.
- Snacks will be provided to the students by the school.
- A child will be handed over to the parent only after their performance and after signing a form from the teacher or staff in charge.
- Taking photographs and recording videos will be done by the school. Parents should refrain from coming near the stage; in between the show to take photographs.
- **Stage blocking and final rehearsals** at the auditorium will be conducted on **Thursday, 11.05.2023**, during school hours. Practices are ongoing during the zero period.
- There will be **NO CLASSES** for all students **on 12th May 2023**; hence all participating students are expected to be at the venue at the prescribed time. The admin office is open from 7:30 AM – 12 NN for any queries or fee transactions.
- Keeping in mind that the venue is outside EIS, we endeavour for all attendees to observe order and cleanliness at all times.

Thank you for your attention, cooperation, and compliance.

**IMPORTANT: Formative Assessment – 6 (FA6)**

Grades 3 to 7 students will be graded in **English** based on the scores on the GL practice forms [English Sample 5]. **Math and Science** grades will be based on the mock paper that will be assigned in Week 6.

Kind regards,

EIS Administration