

EISCIR-P73/23/06/2023

Dear Parent,

On behalf of the Directors, Administration and the entire family of Excel International School, we thank every one of you for choosing EIS for your children and trusting us for their education.

It gives us a sense of gratification and fulfillment to complete our very first academic year on a successful note. Welcome to our wonderful EIS family. We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential. A strong partnership with you will make a great difference in your child's education. As partners, we share the responsibility for our children's success and want you to know that we will do our very best to fulfill our commitment.

**Please note the following details for AY 2023-24:**

**1. Confirmation of Enrolment**

To enrol your child for the new academic year:

- Kindly clear previous year dues (if any) and
- Pay applicable school fees from **14<sup>th</sup> August 2023 (Monday) to 28<sup>th</sup> August 2023 (Monday)** avoid any disruption of the tuition services.

**Mode of Fee Payment**

- Onsite Transaction (in-school)
- Zenda App
- Bank Transfer
  - Make sure to send a screenshot of the bank transfer payment by email to **fees.excel@eisalain.com**

Excel International School	
Account Name	Excel International School
Bank Name	Sharjah Islamic Bank
Account No.	0012153438002
IBAN No.	AE550410000012153438002
Swift code	NBSHAEASXXX
Branch	HBZ Stadium
Currency	AED
Address-2	Al Ain, Abu Dhabi, U.A.E

We appreciate your understanding and cooperation in this regard.

**2. School Timings, Drop Off and Pick Up Guidelines**

Detailed information on the same is attached to this email.

**3. New Admissions to EIS**

Admissions are open for all grades of KG - Grade 8, wherever seats are available. For further details, visit our school website at [www.eisalaian.com](http://www.eisalaian.com).

#### 4. EIS School Office During Summer Break

The summer break begins on **26<sup>th</sup> June 2023** till **27<sup>th</sup> August 2023 (Sunday)**.

We request you to check our school website at **www.eisalain.com** for regular updates. For any further information and queries, you may contact the following from 8 AM – 2 PM (Monday – Thursday) and 8 AM – 12 NN (Friday).

Name: **Ms Shireen Mohammad Amir** (Receptionist, Focal Point Management Consultancy)

Phone Number: 03-7648113

Email: info@eisalain.com

**Please be advised that FPMC office will be closed July 24<sup>th</sup> – 28<sup>th</sup>, 2023.** However, you can still reach us through the email.

#### 5. Uniform and Book Sale Schedule

The sale will be conducted in August at the EIS campus. **Parents will receive an SMS notification regarding the schedule (timings) of the same on their registered mobile number.** Announcements and regular updates will be uploaded on the school website.

#### 6. Bus Transport

If you wish to sign up and avail of the school transport services, please visit EIS from August 14, 2023 onwards or fill out the **'EIS – Transport Authorisation Form'** online by clicking the link <http://eisalain.com/for-parents/school-forms>.

#### 7. Baseline Assessment

The Baseline Assessment will take place in September 2023 for KG1 to Grade 8. These will be a part of the formative assessments and will facilitate the target setting for students. Please find concepts and details of Baseline Assessments sent along with this email to help your child revise for a few hours during the summer break and prepare them academically when the school reopens.

#### 8. Other Details

The following details will be communicated via the registered parent email during the last week of August 2023.

- New class lists and timetable
- Orientation Programme: KG 1 to Grade 8
- Updated Baseline Assessment Schedule
- Uniform and Book Sale Information/Schedule

We take this opportunity to express our heartfelt thanks and gratitude to you and your families for your confidence in EIS.

With Warm Regards,

EIS Admin