

EISCIR-P54/12/04/2024

Dear Parent,

Good wishes from EIS!

We sincerely hope that your child had a rejuvenating Spring Break and Eid Al Fitr, and is now re-energized to approach the final school term with enthusiasm. Despite there being three months left before the end of the academic year, there are a plethora of exciting academic and co-curricular activities ahead that are certain to enrich your child's learning experience here at EIS.

To our students, all the best for Term 3!

Kindly be advised of the following information:

Can-Do Sustainability Competition (KG to Grades 8)

Be gently reminded that the submission of the “can” sustainability masterpieces will be **on Monday, 22nd April 2024** to their class teachers. Please ensure your child’s work is submitted on time and properly labelled.

School Regular Timings

GRADE LEVEL	MONDAY - THURSDAY	FRIDAY
Grades 1 to 8	7:45 AM - 2:15 PM	7:45 AM - 10:45 AM
Junior KG (KG1) & Senior KG (KG2)	8:45 AM - 1 PM	8:45 AM - 11:45 AM

Student Attendance and Punctuality

It is essential for students to arrive promptly to their classes, as this positively affects their learning and progress. Consistent attendance builds lifelong habits. At EIS, we diligently monitor student attendance and take appropriate measures, such as contacting parents through follow-up phone calls, warning notices, and meetings, if irregular attendance is noted.

As parents and guardians, you hold the greatest influence over your child's education, and we seek your support in ensuring that they attend school every school day and arrive on time.

Should your child need to be absent from school on a particular day, kindly notify the school either by calling the front office number at 03-7805025 or emailing the Student Affairs Office at sa@eisalain.com. When a student returns to school following an absence, a signed letter from the parent or guardian stating the reason for the absence must be provided. Absences without a valid excuse letter or sick leave certificate will be classified as "unauthorized or unexcused".

Let us collaborate to ensure that every child receives the maximum benefit from their school experience.

Reminder for the AY 2024 Seat Reservation

The deadline for re-registration fees for AY 2024 has been extended for current students until 30th April 2024. Seats are limited per grade level in the upcoming academic session, so it is advisable to reserve your child's spot early. We appreciate the proactive efforts of parents who have secured their child's place as early as February.

School Fees

The school administration is reaching out to parents regarding overdue fees that may impact their child's education. We kindly request that parents settle any outstanding fees through Zenda or by visiting the school office to prevent any disruption to their child's learning experience. To avoid any undesirable consequences, such as a temporary suspension from school for up to 3 days, we urge you to address this matter as soon as possible. We appreciate your strict compliance in this matter.

Open House

The Open House for Parents is scheduled **on Friday, April 26, 2024, from 6 PM to 9 PM**. It's an excellent opportunity to meet with your child's teachers and discuss their academic progress. You'll also receive the Term 2 Answer Scripts during this time. Please note that to collect your child's Term 2 Report Card, all unpaid dues must be cleared.

E-Safety Workshop

Concurrently with the Open House, a brief workshop on E-Safety will be conducted for parents. Internet safety or "e-safety," constitutes a crucial subject matter and an integral component of ensuring the safety of children at EIS. The school has IT security measures to safeguard students from potential hazards and unsuitable content. All online incidents are meticulously recorded and appropriately managed.

The workshop aims to reinforce the school's and parents' commitment to ensuring that e-safety and digital citizenship messages are consistent and well-understood. Additionally, equipping parents on how to effectively communicate online safety and appropriate behavior to their children will be a focus of the workshop.

The **Term 3 – Week 1 Discovery/Enquiry Trail** is attached to this email.

Please do not hesitate to contact or book an appointment to see the Senior Academic Leaders if you wish to discuss any issues or challenges regarding your child. We are privileged to have you as part of this school family. We thank you for your support and look forward to many years of sterling partnership.

Best regards,

EIS Administration