

TRANSFER CERTIFICATE APPLICATION

OUTSIDE AL AIN
 OUTSIDE UAE
 WITHIN AL AIN/ABU DHABI

STUDENT DETAILS

EMIRATE:	SCHOOL ID:	SCHOOL NAME:
STUDENT NAME:		
NATIONALITY:	CLASS IN HE/SHE WAS STUDYING:	
CLASS IN WHICH ACADEMIC YEAR:	DATE OF LEAVING SCHOOL:	
REMARKS:		

FOR OFFICE USE

STUDENT REGISTRATION NO.:	PUPIL NO.:
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CLEARANCES

1. STUDENT AFFAIRS (FRONT OFFICE SECRETARY) Fee cleared up to the application date <input type="checkbox"/> YES <input type="checkbox"/> NO	2. LIBRARY Any pending books materials to be returned <input type="checkbox"/> YES <input type="checkbox"/> NO
SIGNATURE: _____ DATE: _____	SIGNATURE: _____ DATE: _____
3. CLASS TEACHER/SPORTS Any damage to class/held equipment <input type="checkbox"/> YES <input type="checkbox"/> NO	4. SVP/ACADEMIC COORDINATOR Any damage to class/held equipment RESULTS: _____ LAST DATE OF ATTENDANCE: _____ NO. OF WORKING DAY: _____ PASSED AND PROMOTED TO: _____ DETAINED/COMPLETED: _____
SIGNATURE: _____ DATE: _____	SIGNATURE: _____ DATE: _____

ACKNOWLEDGEMENT

RECEIVER'S NAME:	RECEIVER'S SIGN:	DATE:

E-SIS
 STATUS CHART
 NXQ
 MA'AN DEVICE

YEAR 2019-2020 GR. _____ GENDER (MALE/FEMALE)

YEAR 2020-2021 GR. _____

FEEDBACK FORM

Dear Parent,

We believe that Excel International School is a child-centric school and we strongly committed to make our vision and mission statements work in favor of the student’s holistic development. Nevertheless, we know that there will be shortcomings in achieving our targets.

Your decision to transfer your child from Excel International School has not been pleasant to us. At the same time, we respect your decision. But we are eager to know the cause which made you take this decision.

Help us to strive in our endeavour by letting us know without any form of hesitation, which will positively help us to reach our goals. We appreciate your openness in your answers.

Reasons for leaving. (Include quality of teaching, attitude of teachers/heads, school atmosphere, customer service, etc.)

PARENT NAME:	SIGNATURE:
TRANSFERRING TO (SCHOOL):	

Thank you for your opinion and kind suggestions.

EIS Management

INTERVIEWER’S REMARKS

NAME:	DESIGNATION:
SIGNATURE:	DATE: